

## CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number \_\_\_\_\_

Meeting Type: Regular

Meeting Date: 12/19/2013

Action Requested By:  
Finance

Agenda Item Type  
Resolution

Subject Matter:

Approval of Agreement

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreement with the low bidder meeting specification as outlined in the attached Summary of Bid for Acceptance.

**Note: If amendment, please state title and number of the original!**

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: \_\_\_\_\_

Date: 12/10/13

# ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 12/19/2013

Department Contact: Cecilia Summers

Phone # 427-5060

Contract or Agreement: Agreement with Low Bidder

Document Name: 20131219PROBID

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

## Procurement Agreements

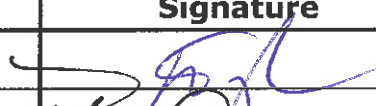
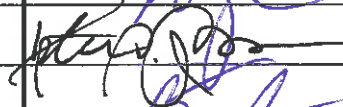
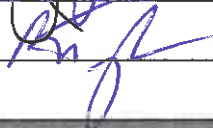
Title 41

Competitive

## Grant-Funded Agreements

Not Applicable

Grant Name:

Department	Signature	Date
1) Originating		<u>12/10/13</u>
2) Legal		<u>12-11-13</u>
3) Finance		<u>12/10/13</u>
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 13-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specification and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to that certain documents attached hereto and identified herein below with the date of December 19, 2013 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

**AGREEMENTS BETWEEN THE CITY OF HUNTSVILLE AND:**

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Howard Industries DBA A To Z Muni Do Southern Lighting & Traffic Systems	Traffic Signal Poles	One Year W/Extensions

**ADOPTED** this the 19th day of December, 2013.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 19th day of December, 2013.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

# SUMMARY OF BID FOR ACCEPTANCE

## December 19, 2013

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Howard Industries DBA A To Z Muni Do Athens, AL. Southern Lighting & Traffic Systems Cumming, GA	Traffic Signal Poles	One Year W/Extensions	1

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Traffic EngineeringBID NUMBER: 10-2014-64-2COMMODITY/SERVICE: Traffic Signal PolesDATE: December 9, 2013AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Howard Industries DBA A To Z Muni DoRECOMMENDATION: It is recommended that All Double Arm Poles No Matter Height and Whether Painted or Galvanized or Whether Equal or Un-Equal be awarded to Howard Industries DBA A To Z Muni Dot C

Description	Price	UOM	Comment
See Bid for all items.	0.00		
FUNDING CODES:			
**23-6400-0813-8163, 23-6400-0513-8135			
**ENGINEERING DIV.,RESEARCH PARK ACCOUNT			

INITIAL PURCHASE: AS NEEDEDFUNDING SOURCE: SEE ABOVE NOTE\*\*TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)

## APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
Procurement Services

Council President

December 19, 2013

Date

  
Department Head

Mayor Tommy Battle

December 19, 2013

Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: Traffic EngineeringBID NUMBER: 10-2014-64-2DATE: December 9, 2013COMMODITY/SERVICE: Traffic Signal Poles**AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Southern Lighting & Traffic Systems**

RECOMMENDATION: It is recommended that All Single Arm Poles No Matter Height And Whether Painted or Galvanized And All Steel Strain Poles be awarded to Southern Lighting & Traffic Systems.

Description	Price	UOM	Comment
SEE BID FOR ALL ITEMS	0.00		
FUNDING CODES:			
**23-6400-0813-8163, 23-6400-0513-8135			
**ENGINEERING DIV.,RESEARCH PARK ACCOUNT			

INITIAL PURCHASE: AS NEEDEDFUNDING SOURCE: SEE ABOVE NOTE\*\*

TERM OF CONTRACT: One Time  
Three Months  
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**APPROVALS:**

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\_\_\_\_\_  
Procurement Services\_\_\_\_\_  
Council PresidentDecember 19, 2013

Date

  
\_\_\_\_\_  
Department Head\_\_\_\_\_  
Mayor Tommy BattleDecember 19, 2013

Date